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CONSTITUTION

— AND —

BY-LAWS

— OF —

KOOTENAY LODGE

No. 16



Located at

NELSON, B. C.

Instituted January 22nd, 1892.



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PRINTED THROUGH THE B.C. ODDFELLOW

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Certificate of Membership

KOOTENAY LODGE No. 16, I.O.O.F. - NELSON, B.C.

This is to Certify that Brother *H. Ernest Dyll*
was duly admitted a member of this Lodge by *transfer*
on the day of in the year of
our Lord One Thousand Nine Hundred and

..... Noble Grand

..... Rec. Secretary

Nearest Relative.....

Where Located

CONSTITUTION
— OF —
Subordinate Lodges

GRAND LODGE OF B. C.

I. O. O. F.

PREAMBLE

For the purpose of effecting uniformity in the administration of the privileges, honors and benefits of Oddfellowship within this jurisdiction, the Grand Lodge of the Independent Order of Odd Fellows of the Province of British Columbia ordains the following Constitution of Subordinate Lodges under its jurisdiction.

ARTICLE I.

Name, Etc.

Section 1. This Lodge shall consist of at least five members of the Third Degree, including one qualified to preside at its meetings, to be hailed and entitled Kootenay Lodge No. 16, Independent Order of Odd Fellows, holding a legal and unreclaimed charter, granted or sanctioned by the Grand Lodge of the Independent Order of Odd Fellows of the Province of British Columbia.

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It cannot voluntarily surrender its charter, or dissolve, so long as five brothers in good standing object thereto.

ARTICLE II.

Of Membership.

Section 1, All candidates for initiation must be free white males, of the age of eighteen years and upwards, of sound health, of good moral character and industrious habits, having some known reputable means of support, and believe in the existence of a Supreme Being, the Creator and Preserver of the Universe, and is not a hotelkeeper licensed to sell intoxicating liquors, a saloonkeeper, a bartender, or a professional gambler, and be proposed in the lodge nearest his residence, except that lodge grant permission for his joining another lodge. A person may be admitted to any lodge in the city, municipality or village in which he resides; but all candidates for initiation must reside in this jurisdiction, except such candidates as may apply from any other Province, State or Territories, where there is no Grand Lodge or District Deputy Grand Sire located, or permission be first obtained from the officers of the jurisdiction in which the candidate resides.

Sec. 2, All candidates for membership by deposit of card, or certificate of dismissal, or as Ancient Odd Fellows, shall deposit

their cards or certificates with their proposition, or furnish satisfactory evidence that such card or certificate has been lost. In the case of the application of a brother who, within six months previous to such application, has been a member of a lodge which has merged into or united with this lodge, the vote necessary to receive shall be a majority vote.

Sec. 3, No suspended or expelled member of the Order can be admitted to membership in this lodge, except on a dismissal certificate, or on being reinstated, and receiving a withdrawal card from the lodge which suspended or expelled him, or from the Grand Secretary, as prescribed by law, and this lodge shall not admit to membership any member of an expelled lodge without permission of the Grand Lodge of British Columbia.

The membership of a brother admitted by deposit of card or as a non-affiliate, shall date from the time of his signing the Constitution and By-laws of the lodge he joins.

Sec. 4, A non-affiliated Odd Fellow who has been regularly initiated into the Order, and has retained membership in the Order for at least five consecutive years, and who at the time of making application for reinstatement to membership shall be over 50 years of age, may be admitted to member-

ship in this Lodge as a non-beneficial member, upon such terms as the By-laws may prescribe, by presenting a petition as required under Section 1, Article III, for proposals for membership by initiation, which shall be disposed of according to said section.

Sec. 5, This Lodge may also receive candidates over 50 years of age for non-beneficial membership by initiation, provided it passes a By-law for this purpose. Candidates for this class shall pay such sum as the Lodge may fix by By-law, for initiation and degrees not less than \$12.00: and for dues not less than \$1.00 per quarter. The fee for initiation and degrees shall accompany the application for membership.

Sec. 6, When a beneficial member who shall be over 50 years of age, shall desire to become a non-beneficial member, he may withdraw from the Lodge in any manner prescribed by law, and apply for admission as a non-beneficial member, and if elected he shall thereafter be subject only to the payment of dues and such obligations imposed upon non-beneficial members hereinafter mentioned, and entitled only to the rights and privileges of such members.

"Sec. 7. Whenever a brother shall have been a contributing member for forty consecutive years immediately preceding his present age, and shall from any cause be unable to pay dues, he may make application in writing to be transferred to non-contributing membership. The application shall be received and referred to an investigating committee, which shall submit its report in writing with recommendations, at the next regular sessions, unless by request of the committee, further time shall be granted. When the report of the in-

CONSTITUTION

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investigating committee shall have been submitted, a ball ballot shall be taken on the application, and if a majority of the ballots cast shall be favorable, the brother shall be declared transferred to non-contributing membership. Such non-contributing member shall thereafter be relieved from the payment of all dues and assessments, and shall be entitled to the passwords, fraternal fellowship, the right to hold office and to vote in the lodge. Provided, however, that lodges may provide in their By-laws, that non-contributing members may pay or continue to pay the lodge, such sums as may be assessed or levied against the lodge for the Home Fund, and thereby retain and continue to be entitled to all rights and privileges as to assistance from the Home Fund as that held by contributing members. The lodge shall not be required to pay per capita tax on non-contributing members, except as above provided."

Sec. 8, A non-beneficial member shall be entitled to all the rights and privileges of the Order, except that he shall not be entitled to receive sick benefits, or to admission to any Home of the Order, nor shall those dependent upon him, or upon whom he shall be dependent, be entitled to receive either funeral benefit or a funeral expense; and upon the decease of a non-beneficial member the widow and orphans of such brother shall not be entitled to receive the widow's or orphan's benefit provided for beneficial members, nor to admission to any Home that may be provided for the widows and orphans of deceased members, nor to widows' or orphans' benefits.

Sec. 9, The dues of non-beneficial members shall be fixed by the By-laws of the

Lodge, but shall not be less than \$1.00 per quarter.

Sec. 10, When an application for membership is received from a person residing nearer to and within the territorial jurisdiction of another lodge than to the one to which the application is made, the lodge receiving such application shall communicate the fact to the lodge nearest the residence of such applicant and shall enquire whether such person is a fit and proper person to be admitted into our Order, and shall also ask the consent of such lodge to receive and act upon such application; and it shall take no further action upon such application until an answer is received to such communication. The lodge receiving such communication shall appoint a committee of three to investigate the character, standing and health of the petitioner, in the same manner as if the application were made directly to such lodge. Such committee shall report at the next regular meeting of the lodge, and a certified copy of the report, together with a certified copy of the minutes showing the action of the lodge upon the request for consent to receive and act upon the application (if such consent was necessary) shall be forthwith forwarded to the lodge in which such application is filed, and said last named lodge may then proceed upon such application as in other cases, except that, if it be a case where

the consent of the other lodge is necessary, and that consent be refused, the petitioner's money (if any has been paid) shall be returned, and no further action shall be had in the premises.

Sec. 11, When more than one petition for membership shall be before the lodge for action at the same meeting, a collective ballot may be taken upon all such petitions, but should the number of black balls necessary to reject a candidate appear in said collective ballot, then said collective ballot shall be void and a separate ballot shall be cast upon each petition.

Sec. 12, Every applicant for membership must furnish a certificate of good health from a qualified medical practitioner before being balloted for.

Sec. 13, A member of the Order in possession of an Official Certificate or Visiting Card changing his residence from the Territorial Jurisdiction of his Lodge to the Territorial Jurisdiction of another, and desiring to unite with a Lodge at his new place of residence, upon making application for membership, accompanied by his Official Certificate or Visiting Card, showing his dues paid in advance and being elected as provided by local law, upon notice being sent by the Secretary of his Lodge, said Lodge shall, unless charges are pending against him, without ballot, and upon the

payment of a fee of 25 cents, issue a Transfer Certificate and send the same at once to the Secretary sending for the same, and upon receipt of the Transfer Certificate, the member shall be entitled to sign the Constitution and become a member of his new Lodge without the payment of any admission fee; provided, that if a physician's certificate is required he must pay the expense of the same.

The Secretary shall immediately report to the Secretary of the Lodge issuing the Transfer Certificate, the date of signing the Constitution of the new Lodge and he shall make a record thereof, and the old Lodge shall immediately refund to the member all dues in advance of the date of signing the Constitution of the new Lodge.

The issuing of a Transfer Certificate shall sever membership in the Lodge issuing it; provided, that if the member becomes sick or disabled, or should die before the date to which his dues are paid and before completing his membership by signing the Constitution of his new Lodge, then said Transfer Certificate shall be cancelled and returned to the Lodge issuing the same and said member shall retain his beneficial standing in his old Lodge the same as though the Transfer Certificate had not been issued.

If a member fails to sign the Constitution of the new Lodge within three

months after the date of his election, the Transfer Certificate shall be cancelled and returned to the Lodge issuing the same and the member shall hold the same standing in his old Lodge as though the Transfer Certificate had not been issued.

Sec. 14, (1) Life Membership. Any applicant for admission into the Order may be received into membership therein as a life member on the payment of the fee therefor as hereinafter provided, in addition to the payment of the fees for the degrees and one year's dues in advance.

(2) Transfer by Members to Life Membership. Any member of the Order may become a life member therein by making application to his Subordinate Lodge and paying the fee and dues prescribed for such membership. Upon the payment of such fees to said Subordinate Lodge and the payment of one year's dues in advance, the Noble Grand of said Lodge shall approve said application, and the Secretary shall forward the same under seal of the Lodge to the Grand Secretary of the Grand Lodge, together with the membership fee, and thereupon a life membership card, secured from the Grand Secretary of the Sovereign Grand Lodge as hereinafter provided, showing said applicant to be a life member of the Order, shall be forwarded by the Grand Secretary to the Secretary of Subordinate Lodge, and shall be by him duly delivered to the said applicant.

(3) The minimum fee for such life membership shall be:

18 to 41 years of age, inclusive..	\$350.00
42 to 50 years of age, inclusive..	300.00
51 to 60 years of age, inclusive..	275.00
61 to 70 years of age, inclusive..	250.00
71 years of age or over.....	240.00

Provided, that any such Lodge may provide for a fee in excess of the minimum herein prescribed.

(4) Remittance of Funds. Upon an applicant becoming a member of the Order, the said sum advanced for one year's dues shall become the property of the Subordinate Lodge wherein said applicant belongs; the membership fee having been remitted, as hereinbefore provided, to the Grand Secretary of the Grand Lodge, and shall be once turned over to the Grand Treasurer.

(5) Remittance of Income. On January 1st of each year the Grand Treasurer shall remit to the Subordinate Lodge to which said life member belongs the amount of income from said fee. The remittance shall be based upon the average rate of interest received from the Life Membership Fund by the Grand Lodge, during the period for which the remittance is made.

(6) Investment of Funds. The Grand Lodge shall provide for a board of three Trustees, who shall have charge of the investment of the Life Membership Fund. Said funds shall be invested only in Government

or Government Guaranteed or Municipal Bonds. Said investments shall be made on requisitions regularly drawn by said Trustees on the Grand Treasurer, and shall be cleared in regular course through the office of the Grand Secretary.

(7) Disposition of Fee on Death of Member. On the death of a life member the life membership fee paid by him shall be transferred from the Life Membership Fund to the Home Endowment Fund.

(8) Transfer of Membership. Life members may transfer their membership in the same manner as in other cases, in which case the proper officer of the Subordinate Lodge to which transfer is made shall at once notify, under the seal, the Grand Secretary of the Grand Lodge having custody of the membership fee, having jurisdiction of said member. Thereafter the proper officer of said Grand Lodge shall remit to the Subordinate Lodge with which said member has become affiliated, whether in the same or in another Jurisdiction, the income from the life membership fee of such member, which shall be accepted in full payment for the annual dues of such member. Said fee shall remain in the hands of the Grand Jurisdiction wherein same originated. If a Subordinate Lodge to which said member belongs shall cease to exist, the status of such life membership shall be the same as all other members who were in good stand-

ing in said Lodge at the time of the surrender or forfeiture of said Charter.

(9) Report of Expulsion or Suspension. On the expulsion or suspension of a life member, due notice shall be at once transmitted by the Subordinate Lodge to the Grand Lodge having jurisdiction, and by the latter transmitted to the Grand Secretary of the Sovereign Grand Lodge, by whom such publicity shall be given as that officer shall deem advisable.

(10) Forfeiture of Membership Cards. On the expulsion of a life member, the life membership fee he has paid shall be disposed of as in the case of the death of said member. The card of said life member shall be void and shall be obtained, if possible, by the Subordinate Lodge and transmitted to the proper officer of the Grand Lodge and by him forwarded to the Grand Secretary of the Sovereign Grand Lodge. If said expelled member shall later be readmitted, the card shall be returned to him and his membership fee shall be transferred back to the Life Membership Fund from which it was taken. When a member is suspended for cause the card shall be obtained, if possible, by the Subordinate Lodge to which such member belonged and shall be retained by the proper officer thereof until the end of such suspension period, when it shall be returned to said life member. An expelled or suspended member cannot there-

after be readmitted to active membership unless the life membership card has been surrendered by him as provided in this section.

"Sec. 15. Associate Membership. A sojourning member may acquire non-beneficial membership in a Subordinate Lodge in this Jurisdiction. Such membership shall not interfere in any manner with his membership in another lodge in which he may retain membership, or his rights, privileges and duties therein. The rights, privileges and duties of a sojourning member shall be the same as other non-beneficial members in the same lodge. Continuation of the associate membership shall be dependent upon the continuation of the original membership, and provided, an associate member be suspended, for cause by one lodge, such suspension shall have corresponding effect on his standing in another lodge of which he may be a member, and further provided, that should he be expelled from one lodge, his membership in the other lodge shall be likewise terminated.

Associate membership shall be acquired by deposit of an official certificate without fee, and in accordance with Article III., Section 1, of the Constitution."

balls appear, the candidate shall be declared elected: but if three or more appear, he shall be deemed rejected.

Sec. 2, No reconsideration of an unfavorable ballot can be had unless all the brothers who may cast black balls against an applicant for membership, voluntarily make a motion for a reconsideration of the ballot, and never more than one motion for the reconsideration in the same case shall be

ing in said Lodge at the time of the surrender or forfeiture of said Charter.

(9) Report of Expulsion or Suspension.

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after be readmitted to active membership unless the life membership card has been surrendered by him as provided in this section.

ARTICLE III.

Of Propositions for Membership.

Section 1, The name of a person offered for membership by Initiation, Transfer Certificate or Deposit of Card, with his age, residence, place of birth and occupation, must be proposed by a member in writing, signed by the applicant, with the names of two persons as references attached and entered upon the record; and forthwith be referred to a committee of three members for investigation, who shall report at the next succeeding regular meeting (unless extraordinary circumstances prevent), when the candidate may be balloted for with ball ballots, and, if no more than two black balls appear, the candidate shall be declared elected; but if three or more appear, he shall be deemed rejected.

Sec. 2, No reconsideration of an unfavorable ballot can be had unless all the brothers who may cast black balls against an applicant for membership, voluntarily make a motion for a reconsideration of the ballot, and never more than one motion for the reconsideration in the same case shall be

allowed; and in such case the vote on the reconsideration shall be taken by ball ballots, and, if the balls be cast in favor of it, the reconsideration shall be had; whereupon the application shall lie over until the succeeding meeting when another ballot shall be had with ball ballots, and, if the same be unanimously in favor of the applicant, he shall thereby be elected; but if one or more black balls appear in either ballot, the applicant shall be rejected. Provided, always, that such reconsideration shall be had within the four meeting nights next succeeding the rejection.

If a person has been irregularly elected through fraud or error (and by the word "irregularly" illegally or fraudulently is meant), a majority of the Lodge can, previously to the applicant's initiation, order a new ballot.

In all cases where a candidate for membership has been elected, but subsequent to his election and prior to his initiation, the Lodge shall become satisfied that he is unworthy, it shall be competent for the Lodge to annul such election and declare it void by a majority of two-thirds of the members present, in which case a fresh ballot shall be taken.

Sec. 3, If it is alleged that an error has been made in depositing black balls at the

balloting for a candidate for membership, the Lodge may immediately thereafter take a second ballot in order to verify the alleged error.

Sec. 4, Every member shall sign the Constitution and By-laws of this Lodge on his admission thereto.

Sec. 5, When a candidate for admission has been rejected notice thereof shall be sent without delay to the Grand Secretary, and he cannot be proposed again in any Lodge for the space of one year after such rejection. All other applications for membership may be renewed at any time.

Sec. 6, A proposition can be withdrawn after being referred to a committee, and before the report of the committee has been read to the Lodge, but not afterwards.

Sec. 7, If any person shall gain admittance to any Lodge upon a petition containing any false representation, he shall be expelled.

ARTICLE IV.

Of Fees, Dues and Benefits.

Section 1, The fees of this Lodge shall not be less than ten dollars for initiation;

five dollars for admission by Withdrawal Card; ten dollars for an Ancient Odd Fellow, or by deposit of a Dismissal Certificate; three dollars each for first and second degree, and four dollars for the third degree to the Lodge Fund, and such amount of dues to the Lodge Fund as shall be determined by the By-laws, which shall in no case be less than \$12.00 per year, in addition to which the Lodge may by its By-laws provide for a Widows', Orphans' and Educational Fund, and Nurse and Funeral Tax, and for extraordinary assessments for Lodge purposes. Lodges may make provision in their By-laws to set aside 5 per cent of their receipts from Dues to form a Contingent Fund to be used for the payment of necessary and proper obligations which every Lodge must meet, and for which purpose a Subordinate Lodge under existing laws cannot expend its funds; Provided, that Lodges whose receipts from rents and interest on invested funds equals or exceeds its receipts from dues, may at the end of each term set aside 5 per cent. of these receipts to the Contingent Fund. Lodges may assess their members to meet any assessment levied by the Grand Lodge for the purpose of building, repairing and maintaining Homes for aged and indigent Odd Fellows and Widows of deceased members of the Order, and for the care, protection and education of Orphans of deceas-

ed Odd Fellows; or they may pay such assessments from the funds of the Lodge. Provided further, that Lodges whose dues are not less than \$2.00 per month, and whose sick benefits do not exceed \$10.00 per week, may set aside 10 per cent. of the amount received for dues, to the Contingent Fund. Provided further, that nothing herein contained shall prevent a Subordinate Lodge from creating a special fund by voluntary subscription, or, the holding of entertainments or bazaars, where no portion of the expense therewith is chargeable to any regular fund of such Subordinate Lodge, the purpose of such special fund being the relief of distress outside the Order, or for some worthy charity, or for any purpose calculated to emphasize the broad spirit and general principles of Odd Fellowship; but in all such cases a dispensation must first be procured from the Grand Master.

Sec. 2, Every member qualified, as required by the By-laws of his Lodge, shall in case of being disabled by sickness or bodily accident (not occasioned by drunkenness or other immoral conduct on his part) from following any occupation, or otherwise earning a livelihood, be entitled to and may receive such weekly benefits as may be fixed by By-law, from the funds of the Lodge; Provided, always, that such

benefits shall not exceed the rate of ten dollars per week for each dollar of monthly contribution, and provided, always, that no Lodge shall continue to pay the above rate of benefits for a longer period than six months' continuous sickness, after which time it shall not exceed the sum of seven dollars and fifty cents for each dollar of monthly contributions, and further, that after the expiration of twelve months' continuous sickness, no Lodge shall pay greater benefits than at the rate of five dollars per week for each dollar of monthly contribution. For members not having the Scarlet Degree, the benefits shall not exceed the rate of six dollars per week for the first six months, four dollars and fifty cents per week for the next six months, and after that three dollars per week during term of sickness, for each dollar of monthly contribution. No Lodge shall pay less than two dollars per week as sick benefits for the first twelve months' continuous sickness. Lodges may by By-law limit the payment of sick benefits to fifty-two consecutive weeks for the same sickness.

Lodges may provide by By-law that no benefits shall be paid to members for the first one week or two weeks' sickness, nor to any but Scarlet Degree members. Lodges may by By-law make such provision as shall seem meet for the relief of brothers in a state of pecuniary distress.

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Lodges may provide by By-law that no stipulated benefits shall be paid to its members.

Aged and infirm members of the Lodge in good standing, whose infirmities shall not be such as to entitle them to sick benefits and who have no visible means of support, may be entitled to receive the benefits provided by the By-laws under this section for sick and disabled members.

In all cases where a sick member has received benefits and by reason of the recovery of his health ceased to be entitled to benefits, if he fall sick again within six months from the date of his ceasing to receive benefits, such sickness shall be considered as a continuation of his previous sickness, and he shall be placed in the same position as when he ceased to receive benefits, but if six months shall have elapsed from the date of his restoration and he fall sick, he shall be entitled to receive full benefits.

Sec. 3, All fines and assessments of any nature shall, at the end of each term (June 30th and December 31st, respectively), be charged as dues against a Brother.

Sec. 4, When any member's account shows an indebtedness of thirteen weeks' dues, the Brother shall not be entitled to benefits, and the Secretary shall notify the Brother of the fact without delay.

Sec. 5, In case of the death of a member,

qualified as required by the By-laws of his Lodge, there shall be allowed from the Lodge not less than thirty dollars to defray the expenses of the burial, to be paid by the N.G. on account of the funeral. In the absence of competent relations the N.G. shall take charge of the funeral, and render an account of the disbursements. Where no expense has been incurred in the funeral of a member, or where the expense of the funeral is borne by the Government, no appropriation from the funds of the Lodge shall be made for this purpose.

Sec. 6, The funeral expenses and sick benefits shall be regulated by the By-laws of the Lodge, and all orders drawn for the above shall be by vote of the Lodge.

Sec. 7, Lodges may provide by By-law to employ a Physician to attend members in good standing when sick and furnish them with medicine, and pay a stipulated sum per annum for such service, out of the funds.

Sec. 8, Lodges may by By-law fix the time after admission at which a member shall become entitled to benefits, but a member admitted on an unexpired Withdrawal Card shall be entitled to benefits upon his admission to membership after signing the Constitution and By-laws.

Sec. 9, Any Subordinate Lodge of this jurisdiction may enact a By-law providing

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that any member of this Lodge residing within a radius of two miles of this Lodge, failing to visit his Lodge at least once in every three months, may be fined the sum of one dollar for each three months of continuous absence, the same to be charged at the end of each term as dues. Sickmess of self or family, or absence from the locality of the Lodge, shall be deemed sufficient excuse and therefore not liable to the fine. Lodges shall furnish a suitable register for members' signature, which shall be in charge of the O.G.

ARTICLE V.

Of Degrees.

Section 1. A member who has been in membership one week, may make application for election to any or all of the three Subordinate Degrees, which application shall be accompanied with the amount required therefor, and be presented to the Lodge, when open in that Order of Business, when the Lodge shall ballot upon the application, and if not more than two black balls be cast, he shall be declared elected. If he be rejected, no application shall be again received from him within three months thereafter. The Lodge may ballot for the three Degrees at one time when under that Order of Business, or under the Order of New Business, but shall not confer more than one Degree on a member at the same

meeting, except in case of emergency, when by a two-thirds vote of the members present the three Degrees may be conferred at the same meeting; Provided, that consent by Dispensation shall have first been obtained from the Grand Master or the D.D.G.M. of the district, before the degrees are conferred.

Lodges may confer any Degree or Degrees, including the Initiatory Degree, upon a member of another Lodge, in which case the Brother shall be furnished with a certificate under seal, signed by the Noble Grand and attested by the Secretary, authorizing another Lodge to confer the same, provided the same is done without charge.

All candidates for Degrees shall be required to pass a satisfactory examination in open Lodge, in the secret work and obligation of the preceding Degree, before being advanced to the next higher Degree.

Sec. 2, All business other than conferring the Degrees shall be conducted in the Third Degree.

ARTICLE VI. Of Officers.

Section 1, The elective officers of this Lodge shall consist of a Noble Grand, Vice Grand, Secretary and Treasurer, who shall serve a regular term each, and the Lodge may elect a Secretary, Treasurer and Financial Secretary for the same time, or for one year, to take charge of the accounts

between the Lodge and its members. Lodges may provide by By-law for the election of Trustees, whose duty it shall be to manage, invest and control the money, property and effects of the Lodge, in such manner as the Lodge may direct, and may define their duties and prescribe their term of office.

Sec. 2, The appointed officers shall consist of a W., Conductor, O.G., I.G., Chaplain, R.S. to N.G., L.S. to N.G., R.S. to V.G., L.S. to V.G., and R. and L.S.S., who shall each serve a regular term.

Sec. 3, No member shall be installed as Noble Grand unless he has served a term as Vice Grand, or the last of a term to fill a vacancy, nor as Vice Grand, unless he has served a term in an inferior office, other than Trustee. Service in office, whether elected or appointed, is qualifying in any other Lodge as well as in this Lodge, provided a Brother has a certificate to that effect under seal of a Lodge in good standing; Provided, that any Third Degree member may be elected, if all qualified Brothers refuse to serve, and a dispensation being granted by the Grand Master previous to installation.

Sec. 4, At the installation of officers the newly installed Noble Grand shall give the District Deputy Grand Master a receipt for the Rituals received by him, said receipt to be witnessed by the D.D.G.M., and

promptly forwarded by him to the Grand Secretary.

In case the Lodge has allowed Rituals to become lost or misplaced, the Lodge shall pay to Grand Lodge a fine of \$25.00 for each Ritual so lost or misplaced, and in the event of neglect or refusal to pay such fine, the Lodge shall be debarred from representation in Grand Lodge until payment is made. Should any lost or misplaced Ritual be found and be placed in possession of the Lodge, the fine shall, on satisfactory evidence to Grand Lodge, be remitted to the Lodge.

Sec. 5, All elective officers, Warden, Outside Guardian and Inside Guardian, shall be clear of all pecuniary charges on the books, and have attained the Third Degree previous to installation, and all elective officers shall be eligible for re-election.

Sec. 6, Nominations for elective officers shall be made only on the two meetings immediately preceding that of the regular election, except when the nominees for an office all decline.

Sec. 7, Officers shall be elected at the last regular meeting in May and November of each year, and be installed at the first regular meeting in the new term: Provided, the installing officer be present; if absent, the Lodge may, by vote, defer it for one

week, or call a special meeting for the purpose, at the request of the District Deputy Grand Master. No member shall be elected to fill more than one elective office at the same time; except the Recording Secretary, who may also act as Financial Secretary.

Sec. 8, All officers handling Lodge funds must be bonded in such sums as the Lodge shall determine and shall receive their bonds through the Grand Lodge of British Columbia. The minimum amounts of the bond shall be as follows: Financial Secretary and Trustees \$100.00 each; Treasurer \$200.00; and before any officer can be installed, the receipt for the premium of his bond must be produced to the installing officer for inspection.

Sec. 9, Any officer absenting himself from the Lodge for three consecutive meetings, except in case of sickness, or any officer, for misconduct or neglect as such, may be removed by a vote of two-thirds of the members voting at the next meeting, after a resolution therefor has been offered to the Lodge.

Sec. 10, Vacancies in elective office may be filled by the Lodge, by nomination and election, at the next regular meeting after nomination; and until so filled the Noble

Grand shall appoint a member to the office pro tem.

Sec. 11, The duties of the various officers shall be as laid down in the charges of office and as specified by this Constitution and the By-laws of the Lodge.

Sec. 12, The Noble Grand or officer acting as such, shall appoint the majority, the Vice Grand or officer acting as such, the minority of all committees on candidates.

Sec. 13, The Lodge, at the first meeting in May, in each year, shall elect one Representative to the Grand Lodge for its contributing members of one hundred or under, also one additional Representative if its membership shall amount to one hundred and one or over, as shown by its report on the 31st day of December of the previous year; no Lodge shall be entitled to more than two Representatives. Each Lodge shall at the same time elect an alternate for each representative elected, and in case a representative shall be unable to attend the sessions of the Grand Lodge, then the alternate receiving the highest number of votes, may attend in his place and have all the powers and privileges of a representative.

"Lodges may, by passing a By-law to that effect, provide that Past Grands must have attended a majority of the Lodge meetings during the preceding year, unless prevented by personal illness, to be eligible for election as a Representative."

Sec. 14, "Good standing" of a member within the meaning of the Grand Lodge of British Columbia, shall be: Contributing

members of the Lodge who are not indebted thereto for an amount equal to three months dues.

"Contributing members" within the meaning of the Grand Lodge of British Columbia, shall be: Beneficial members who are entitled to all the rights and privileges of the Order, including the benefits provided for in Article IV, Section 2, of this Constitution.

Sec. 15, This Lodge may join with other Lodges located in the same city, in organizing a General Relief Committee, for the purpose of visiting and relieving sojourning brothers belonging to other Lodges, and paying such benefits as may be authorized by the sick member's Lodge, and may contribute towards the necessary and legitimate expenses of such Committee.

Such committee may raise funds to enable it to carry out its work, by any legitimate means, provided that a dispensation for the same be first obtained from the Grand Master.

All such committees must furnish the Grand Secretary annually with reports of their proceedings, viz., number of brothers relieved, amount paid for relief, amount paid for management expenses, total amount of receipts.

ARTICLE VII.

Duties of Officers.

Section 1, NOBLE GRAND—The Noble Grand shall preside at all meetings, and shall preserve order and decorum, but his decisions on all questions shall be subject to appeal. He shall strictly enforce the provisions of the Constitution and By-laws, and see that all officers of the Lodge and members of committees perform their respective duties as enjoined by the usages of the Order, and by the Constitution and By-laws; and enforce all fines and penalties imposed by the Constitution and By-laws, or by a vote of the Lodge; appoint all committees except the minority of committees of investigation (if not otherwise directed). On the night of his installation, he shall appoint, subject to the approval of the Lodge, the following standing committees, viz.: Finance, Relief and Room Committees. He shall give the casting vote on all questions before the Lodge, except in the election of officers, when he shall be entitled to vote; inspect and announce the result of all ballotings, or other voting; have charge of the Charter, which he must always have in the Lodge; sign all drafts upon the Treasurer for such sums as may have been ordered by the Lodge, and perform all other duties appertaining to his office. He shall not make nor second any

motion or resolution, nor take part in any debate while in the chair. Previous to closing the Lodge, he shall ascertain from the Financial Secretary the amount of the receipts of the evening, and of the Treasurer if he has received the same.

Sec. 2, VICE GRAND—The Vice Grand shall assist the Noble Grand in presiding over the Lodge, appoint his own supporters and the minority of all committees of investigation, have special charge of the door, and, in the absence of the Noble Grand, preside in his stead, and perform all the other duties required by the Laws and Usages of the Order, and by the Constitution and By-laws.

Sec. 3, RECORDING SECRETARY — The Recording Secretary shall keep an accurate record of the proceedings of the Lodge; take charge of and keep in safety the Seal of the Lodge; keep carefully, in good order the books, papers and other property belonging to his office, and deliver the same in like good order to his successor in office; fill up all certificates and cards granted by the Lodge, and endorse all cards of visitors; write and duly despatch all communications ordered by the Lodge; inform all candidates of their election or rejection, but without disclosing any other fact or circumstance connected there-

with; examine the Black Book in reference to all applications for membership, and acquaint the Committee on Character with the results of such examination; give the chairman on such committees the names of members of committee and referees. He shall keep a list of the members elected to degrees, with the date of election and the name of the degree. He shall preserve and file all accounts, reports, written resolutions, and other documents belonging to his office; and attest all orders on the Treasurer for money ordered to be paid by the Lodge and signed by the Noble Grand; and advise the Financial Secretary of all votes of the Lodge imposing an assessment, and at the end of each term make out the report of the Grand Lodge as required by that Lodge, and perform all such other duties consistent with his office, as may be required of him by the Lodge, or his charge of office.

Sec. 4, FINANCIAL SECRETARY — The Financial Secretary shall regularly attend each meeting, aid the Recording Secretary in the discharge of his duties, keep just and faithful accounts between the Lodge and its members, receive all moneys due the Lodge, and pay the same at the close of each meeting to the Treasurer, taking his receipt therefor. He shall, one month previous to the expiration of each

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quarter, ending April 1st, July 1st, October 1st, and January 1st, notify each member who is indebted to the Lodge. He shall have a ledger, cash, roster and receipt books, keeping the former posted every quarter. He shall, at the close of the term, assist the Recording Secretary in making up the regular returns for the Grand Lodge, render an exact account of the state of his books, together with a list of the Brothers who have ceased to be members, and of those entitled to vote at the regular election of officers, which shall be in possession of the Noble Grand, to be examined by him as their names are called. He shall attend the auditing of the books of the Lodge, and furnish the Finance Committee with all necessary information; he shall prepare a statement of the receipts and expenditure of the Lodge for each half year ending on the last regular meeting in June and December, together with a statement of the total value of the Lodge funds.

Sec. 5, TREASURER—It shall be the duty of the Treasurer to receive from the Financial Secretary all monies of the Lodge and carefully to take charge of, and deal with the same, in such manner as may be required by the By-laws of the Lodge, or by any vote of the Lodge duly passed in conformity therewith; to pay all orders signed by the Noble Grand and Recording

Secretary but none other; to keep a correct account of all monies coming into his hands; to lay before the Lodge a statement of its receipts and disbursements at the first regular meeting in each month; to have his books written up for the inspection of the Finance Committee; at the close of each term to furnish the Recording Secretary with such information as will enable that officer to compile his report to the Grand Lodge; and to deliver up, when legally called upon, all monies, bonds, papers, books and other property of the Lodge, which may be in his possession or charge, to his successor in office, or any Brother whom the Lodge may appoint to receive the same.

Sec. 6, JUNIOR PAST GRAND — It shall be the duty of the Junior Past Grand to attend and act in the capacity of Past Grand, and perform all the duties pertaining to his office.

ARTICLE VIII.

Of Penalties and Trials.

Section 1,—Clause 1. Any member neglecting or refusing to make payment of his dues or demands against him to the Lodge, according to its By-laws, for the space of eleven months, shall be notified

by the Lodge in writing of the state of his account, and if after one month his account still remains unsettled, he may be suspended from membership; Provided, that no person shall be so suspended until after the fact of his dues being in arrears and unpaid for twelve months shall have been announced in open Lodge at two regular meetings; and provided further, that no person shall cease to be a member under this section, whilst charges are pending against him; Provided, that in case of absence of a Brother at a distance of fifty miles from his Lodge, two months' additional time shall be allowed him to pay his indebtedness.

Clause 2, Any member suspended from membership for non-payment of dues, may be reinstated in the Lodge from which he was suspended within one year thereafter, by paying the amount of one year's dues, and by receiving a vote of two-thirds of the members present, the vote being taken by ball or paper ballot—a motion to that effect having been laid over for one week; but after one year he may be reinstated upon the payment of the fee charged for an initiate of the same age, as provided by the By-laws, or such lesser sums as may be fixed by the By-laws of the Lodge to which such application is made: Provided, such sum be not less than the amount of one year's dues of the said Lodge; and he shall

petition the Lodge in writing to be reinstated, which shall be disposed of, in all respects, as provided for in Article II, Section 1, for petitions for membership by initiation. A member who has been suspended from membership for non-payment of dues and has been reinstated, shall not be entitled to benefits for six months from the date of reinstatement.

Clause 3, A member suspended from membership for non-payment of dues, and who makes application for reinstatement and for a Withdrawal Card for the purpose of uniting with another Lodge in this jurisdiction, may be reinstated and granted a Withdrawal Card at any time within five years from the date of suspension, upon the payment of one year's dues, and the usual price of a card.

Clause 4, A member suspended from membership in this jurisdiction for non-payment of dues and against whom no charges are pending, shall, upon proper application and the payment of one dollar, be granted a Dismissal Certificate.

Clause 5, In all cases when a member has been suspended for non-payment of dues, and his Lodge has refused to reinstate him, he shall, upon a proper application, be entitled to receive, and the Lodge shall grant a Dismissal Certificate, upon receipt therefor of one dollar.

Clause 6, Dismissal Certificates may be received from the holders thereof on application for membership in Subordinate Lodges, in the same manner as Withdrawal Cards; but the holders of such certificates shall in no case be allowed to visit thereon.

Clause 7, The certificates named in this section shall be only those provided by the Grand Secretary of the Sovereign Grand Lodge. All applications for Withdrawal Cards or Dismissal Certificates must be made in writing over the signature of the Brother applying for the same.

Sec. 2, Any member who shall violate any of the principles of the Order, or offend against the Constitution, By-laws, or Rules of Order of this Lodge, shall be fined, reprimanded, suspended, or expelled, as the By-laws may direct, or the Lodge determine. But he shall be entitled to a fair trial in accordance with the following Code of Procedure.

Sec. 3, No officer shall preside when his trial is taking place in the Lodge.

Sec. 4, All suspensions, (as a means of punishment) must be for a definite period, not exceeding one year. At the end of the term of punishment the Brother shall return to his rank in the Lodge without further action. A Brother who has been legally expelled, shall not be admitted to

membership without the consent of the Grand Master.

Sec. 5, Notice of the rejection of candidates for initiation and of the expulsion or suspension of a member, with the cause thereof, except for non-payment of dues, shall be given by the Secretary forthwith, to the Grand Secretary.

Sec. 6, This Lodge shall have a book, in which shall be entered the names of all persons rejected, suspended or expelled by this or any other Lodge, of which they may have received due notice, with the date and cause of such suspension or expulsion.

Sec. 7, All trials under the provisions of this Article, shall be conducted substantially according to the following:—

CODE OF PROCEDURE.

SECTION 1.

Rule 1,—All charges against members of the Order in this jurisdiction made pursuant to the provisions of Article VIII, of this Constitution, shall be drawn in the manner prescribed in Form 1, Section V, of this Code, and be signed by a member in good standing. The general charge shall be an averment of "Conduct unbecoming an Odd Fellow," followed by a specification or spec-

ifications stating the time, place and circumstances of the offence; and each offence shall be the subject of a separate specification.

Rule 2,—The charges and specifications shall be presented and read to the Lodge at a regular session, when open in the Order of "New Business" and shall be entered in full on the records.

Rule 3,—The Lodge shall, immediately after the reading of the charge, if the accused Brother be present, proceed to the choice, by ballot, of a Committee of Trial, consisting of five, who must, if possible, have the same or a higher degree than that attained by the accused. Any member nominated as one of the Committee of Trial may be challenged for cause by the accused, accuser or any member of the Lodge, in which case the Lodge shall proceed to the election of the members against whom no challenge has been made. The grounds of challenge or challenges shall then be stated, when the vote shall be taken, and if two-thirds of those voting shall vote in favor of the challenged brother, he shall be declared elected. Should such brother fail to be elected, new nominations must be made and proceedings had until the committee is filled. Should the accused Brother be absent, the choice of the committee shall

be postponed for two weeks, and the Secretary of the Lodge shall notify the absent Brother of the fact that charges have been preferred against him, and of the time when the committee is to be appointed; and should the Brother fail to appear at the time aforesaid he shall be deemed to have waived his right of challenge and the Lodge shall proceed to the choice of the committee as herein provided.

Rule 4,—The Secretary shall make a copy of the charge and specifications, affix thereto the seal of the Lodge, and certify it substantially according to Form 2, Section V, of the Code, and serve or cause the same to be served upon the accused. He shall also certify, under seal, the original charge and specifications; and deliver the same to the first named member of the committee according to Form 3, Section V, of the Code, and shall notify each member thereof of his appointment, according to Form 4, Section V.

Rule 5,—The first named member of said committee shall within one week after receiving notice of his appointment, call a meeting of the committee for organization, when a chairman and secretary shall be elected, and a suitable time and place be appointed for an adjourned meeting, which shall not be held in less than two weeks,

at which the accuser and accused shall be notified to appear and proceed with the trial. The notice shall be in accordance with Form 5, Section V, of this Code, and must be served upon the parties personally, if they can be found, otherwise by leaving the same at their last known place of residence, if in the town or city where the Lodge is located, at least one week prior to the time of trial. If the accused resides out of town, the notice shall be directed to his last known place of residence and left at the post office, and if the Brother so notified shall not appear at the time specified or offer satisfactory reasons therefor, the committee shall proceed as if he were present, or they may report by resolution, to expel the member so refusing to appear, for contempt of the Lodge.

Rule 6,—At the time specified for the trial, the accuser and accused being present and answering, the charge and specifications shall be read, and the accused be required to make answer to each specification contained in the charge. Should the accused object to a specification on the ground of indefiniteness, the accuser shall have leave to amend, provided such amendment be made immediately. The accused may then plead to each specification either of the following answers:

1, That the alleged offence is not within the legal jurisdiction of the Lodge.

2, That the complaint contained in the specifications is frivolous.

3, Admit the facts stated and justify the alleged offence.

4, Guilty.

5, Not guilty.

Rule 7,—The report of the committee shall state the findings on each specification and on the charge according to Form 6, Section V, of the Code, and shall be accompanied by an accurate record of the proceedings, rulings and decisions, together with the evidence taken during the trial, and a resolution or resolutions for adoption by the Lodge, which shall be submitted to the Lodge within one month after the case has been submitted to them. Should there be a minority report, it shall be drawn and presented in a similar manner.

Rule 8,—The report of the committee shall be received and entered in full in the records, without discussion, and laid over for action at the second regular session thereafter. The Secretary shall immediately transmit to the accuser and accused a copy of the report or reports, and also notify them of the time when the same

will be acted upon, in the manner prescribed in Rule 5. At the time fixed upon to consider the report the Lodge may proceed to consider and determine the matter, whether the accused Brother be present or not, and in all cases involving the suspension or expulsion of a member, it shall require a vote of two-thirds of the members present to adopt the resolution, the vote to be taken by ball or paper ballot, and the Lodge shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion. Either party may object to any of the rulings and decisions of the committee when the Lodge shall take up the report for consideration.

Rule 9,—At the regular meeting of the Lodge two weeks after the report of the committee, the case shall be taken up; the findings, rulings and resolution of the committee read and considered, and all testimony, if any, bearing thereon; and the Lodge shall, by vote, adopt or reject the resolutions which may be submitted by the committee, subject to the provisions of Rule 8.

Rule 10,—When the Lodge shall have taken final action as aforesaid, the Secretary shall at once give notice thereof, under seal, to the party against whom the decision is rendered, by delivering the same to him

personally, or by leaving it at his last known place of residence, or forwarding to him by mail, from which decision he may appeal to the Grand Lodge of British Columbia within two weeks after the service of such notice by filing with the Secretary a written notice of such appeal and the grounds thereof according to Form 7, Section V, of the Code, and also by serving notice of appeal upon the Grand Secretary according to Form 8, Section V.

SECTION II.

Rules Governing Committees.

Rule 1,—Three members of a Committee of Trial shall constitute a quorum and be competent to proceed with the preliminary trial. All questions requiring a decision of the committee shall be determined by a majority of those present.

Rule 2,—When the accuser or accused shall notify the Chairman of the Committee of Trial in writing that he requires the presence of a member of the Order as a witness, the Chairman shall endorse such notice, stating the time and place of meeting, and transmit it to the Noble Grand of the Lodge of which such witness is a member, who shall immediately cause the member (or members) named, to be summoned

to attend as a witness according to Form 9, Section V, of the Code.

Rule 3,—The committee shall keep correct minutes of the proceedings which must show:

- 1, The date and place of each meeting, and the parties present.
- 2, The charges and specifications and answers or pleas of the accused.
- 3, All points raised and the decisions thereon.
- 4, The exceptions taken by either party.
- 5, Parol evidence in full, subscribed by the witness.
- 6, Documentary evidence distinctly marked.
- 7, Decisions of the committee upon each specification and charge.

Rule 4,—The report must be signed by at least three members of the committee.

SECTION III.

Evidence and Witnesses.

Rule 1,—The evidence competent to be admitted before the Committee of Trail shall be: (1) Testimony of witnesses, who shall appear before the committee; (2) Depositions; (3) Records of Lodge; (4) Documentary evidence, etc. The committee

shall determine the admissibility of the evidence offered, subject to exceptions by either party; the exceptions so taken shall be entered by the committee upon the minutes.

Rule 2,—After the direct cross-examination of a witness has been concluded, the witness shall not be further examined or recalled except to explain evidence given on his original examination, or by consent of the opposing party.

Rule 3,—Extracts from the records of a Lodge shall be authenticated by the Secretary, under seal. No Lodge shall be allowed to challenge its records, or extracts taken therefrom, when duly authenticated.

Rule 4,—Members of the Order shall qualify under their obligations as Odd Fellows, according to Form 12, Section V, of the Code; witnesses, not members, shall be qualified by some civil officers authorized to administer oaths.

Rule 5,—Depositions of absent witnesses shall be procured in the manner prescribed by the Sovereign Grand Lodge of the I.O. O.F., Journal of 1857, pp. 2738, 2774; Journal of 1858, pp. 2909, 2926.

Rule 6,—The attendance of a person as a witness who is not a member of the Order, must be procured by the party desiring him.

Rule 7,—After the evidence of the accused shall have been put in, the prosecution may introduce testimony in rebuttal of the witnesses for the defence, but for no other purpose.

SECTION IV.

Appeals.

Rule 1,—All appeals by Subordinate Lodges, or their members, shall be presented within twenty days from the action of the Lodge appealed from, with all papers properly certified, to the Grand Secretary of the Grand Lodge of British Columbia; and no appeal will be considered unless such course is taken.

Rule 2,—The Lodge shall, within twenty days after the reception of a notice of appeal to the Grand Lodge, through its Secretary deliver to the Grand Secretary, under seal, a certified copy of the charge, minutes of the Committee of Trial, and also of the records of the Lodge relating to the subject matter of the appeal; and the original testimony taken at the trial, according to Form 10, Section V, of the Code.

Rule 3,—Should the Lodge fail to make the above return, the Grand Secretary, shall notify the Lodge of such failure, and direct the return to be made within ten days

from the receipt of the notice according to Form 11, Section V, of the Code, and if default be made, he shall report the Lodge to the Grand Master as insubordinate.

Rule 4,—The Grand Secretary shall at the time required by law present the appeal together with all the papers in the case received by him, to the Chairman of the Committee on Appeals of the Grand Lodge.

Rule 5,—When an appeal shall finally be decided by the Grand Lodge, the Grand Secretary shall, within one month after such decision, notify the Lodge and the appellant thereof. The record in appeals from a Subordinate Lodge need not be printed.

SECTION V.

Form 1,—Charges and Specifications.

.....19.....

To..... Lodge, No..... I.O.O.F.,

The undersigned, a member of.....
Lodge, No..... I.O.O.F., does hereby charge
Bro., of said Lodge with Con-
duct Unbecoming an Odd Fellow, and the
grounds of this charge are more particularly
set forth in the following specifications,
to wit:

CONSTITUTION

49

Specifications First — The above named
.....in violation of the laws of the
Order, did on or about the day
of, 19..... (here state the
offence, place and other circumstances, and
continue with specifications second, etc., as
provided in Rule 1, Section 1.)

Fraternally submitted,

(Signed).....

Form 2,—Notice to the Accused.

.....Lodge, No....., I.O.Ö.F.

.....19.....

Brother.....

Enclosed in this notice I transmit a copy
of charge and specifications preferred a-
gainst you by of
Lodge, No..... The same were referred
to a Committee of Trial, consisting of (give
names). The officers of said committee
will notify you of the time and place to ap-
pear for answer.

Fraternally,

(Seal)

.....Secretary.

**Form 3,—Notice to Temporary Chairman
of Committee to Try Charges.**

.....Lodge, No....., I.O.O.F.

.....19.....

Brother

The members named below were this evening appointed a Committee of Trial on the charge and specifications preferred by against As the temporary chairman of such committee, you will, within one week after receiving this notice, call a meeting of said committee for organization. The committee consists of Brothers (give names).

Fraternally,

(Seal)

.....Secretary.

**Form 4,—Notice to Members of
Committee.**

.....Lodge, No....., I.O.O.F.

.....19.....

Brother

You were this evening appointed as one of the Committee of Trial on the charge and

CONSTITUTION

51

specifications preferred by
against Brother
the temporary chairman of the committee
will notify you of the time and place of the
meeting of the committee for organization.

Fraternally,

(Seal)

.....Secretary.

Form 5,—Notice to Accuser and Accused
to Attend Meeting of Committee.

.....19.....

Brother

The Committee of Trail on the charge
and specifications preferred by
against will meet (give time
and place), to hear and decide the case. You
are hereby notified to be present and (sus-
tain or defend) the same.

Fraternally,

.....Chairman.

.....Secretary.

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Form 6,—Report of Committee of Trial.

.....19.....

To..... Lodge, No..... I.O.O.F.,

The undersigned, a (majority or minority) of the committee to investigate the charge and specifications preferred by against respectfully report:

That after hearing the parties, they find (state finding on each specification and the charge, as required by Rule 7, Section1,). The minutes of the doings of the committee, a copy of the evidence taken, and papers pertaining to the trial, are herewith placed in the custody of the Secretary of the Lodge.

Fraternally submitted,
(Signed by the Committee).

**Form 7,—Notice of Appeal to the
Grand Lodge of British Columbia.**

To..... Lodge, No..... I.O.O.F.,

The undersigned hereby gives notice that he appeals to the Grand Lodge of British Columbia, I.O.O.F., from the action of the

Lodge in the matter of Charges and Specifications preferred by against

..... This appeal is taken on the ground of (here state the grounds of the appeal).

Fraternally,

(Signed).....

Form 8,—Appeal to the Grand Lodge of British Columbia.

To the Grand Lodge of British Columbia,
I.O.O.F.

The undersigned, a member of Lodge, No....., respectively appeals to your Grand Body from the action of said Lodge, (state the action from which the appeal is taken and the grounds upon which it rests). Your appellant asks that you will reverse said action or grant such other relief as you may deem the merits of the case demand.

Fraternally,

(Signature and residence).....

CONSTITUTION

Form 9,—Notice to Attend as Witness.

.....Lodge, No....., I.O.O.F.

.....19.....

Brother

You are hereby notified to attend as witness before the Committee of Trial on the charge and specifications preferred by against, (state the time and place). By order of the Noble Grand.

Fraternally,

(Seal)

.....Secretary.

**Form 10,—Certificate Accompanying
Return of Lodge Under
Rule 1, Section IV.**

.....Lodge, No....., I.O.O.F.

.....19.....

**To the Grand Lodge of British Columbia,
I.O.O.F.**

Enclosed you will receive the return of this Lodge in the matter of the appeal of to your Grand Body, required by Rule 1, Section IV., I hereby certify

that the same embraces correct copies of all the minutes and papers relating to the case in my possession, or in possession of the Lodge, and also the original testimony taken at the trial.

Fraternally,

(Seal)

.....Secretary.

**Form 11,—Notice of Grand Secretary
to Lodge Under Rule 3, Section IV.**

Grand Lodge of British Columbia.

I.O.O.F.

Office of the Grand Secretary.

.....19.....

To..... Lodge, No..... I.O.O.F.,

On theday of I received from an appeal from the action of your Lodge in the matter of (state cause of appeal). The papers relating to the appeal not having been transmitted to me within the time specified by law, you are hereby notified to forward the same to me within ten days from the receipt of this notice. Should I not receive them, it will be my unpleasant duty to proceed under Rule 3, Section IV, of the Code.

Fraternally,

.....Grand Secretary

**Form 12,—Obligation to Witness to be
Administered by the Chairman of
the Committee.**

You do sincerely declare upon your honor as an Odd Fellow, that the evidence you shall give in the matter of charge preferred by against now pending, shall be the truth, the whole truth, and nothing but the truth. Thus you do affirm.

ARTICLE IX.

Funds and Property.

Section 1, This Lodge may acquire, hold and take by conveyance, purchase, donation, devise or otherwise, all kinds of real estate and personal property, and may sell, grant and convey, exchange, mortgage, lease, let, improve and develop the same, and may erect and maintain any necessary buildings.

Sec. 2, The Noble Grand and Recording Secretary are empowered to sign and execute in the name of the Lodge, (authenticated by the seal of the Lodge), all necessary conveyances or releases of mortgages for the security of moneys advanced on loans,

and also to sign and execute all deeds, conveyances, transfers, leases, or mortgages of any real estate or real property which may be purchased with moneys belonging to the Lodge, and to sign all receipts for moneys repaid for bonds or debentures or other securities purchased.

Sec. 3, The funds and property of this Lodge shall be held exclusively as a Trust Fund to be devoted to no other purpose than the charitable uses of the I.O.O.F., and expenditures legitimately made for Lodge purposes and for the advancement of the interests of the Lodge or the Order. The funds may be invested from time to time, as the Lodge shall direct, but no part thereof, or of the Lodge property, or of proceeds of any sales of such property, shall ever be divided among the members; and in case of a surrender or forfeiture of the Lodge Charter, all the funds and property of the Lodge of whatever kind shall be immediately surrendered and delivered up to the Grand Lodge of this jurisdiction, or to its officers or agents properly authorized to receive them.

ARTICLE X.

Offences.

Section 1, No member of this Lodge shall be concerned in organizing or visiting any

illegal, spurious, expelled, extinct or suspended Lodge of Odd Fellows; nor paint on his sign any emblem of the Order, or otherwise exhibit any upon the same, or have any printed or engraved upon his business card, nor expose any in a public place as a sign. No member of this Lodge shall receive or put any motion from the chair of the Noble Grand, unless he be a present or Past Noble Grand or Vice Grand.

Sec. 2, This Lodge shall not hold a public procession unless to attend the funeral of a member, nor have any public entertainment, excursion, party, ball or public amusement of any kind, nor use the emblems nor the name of the Order, nor of the Lodge, without the permission of the Grand Master or Acting Grand Master having been previously obtained, upon the request of the Lodge; nor reinstate an expelled member of the Lodge, without permission of the Grand Master.

ARTICLE XI.

Sessions, Terms and Returns.

Section 1, This Lodge shall hold its meetings weekly or semi-monthly, and on such evenings and at such time as may be provided by its By-laws.

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Sec. 2, Special sessions may be called by the N. G., or in his absence by the V.G., such notice thereof being as may be required by the By-laws of the Lodge. The notice shall contain the particular reason for calling the same, and no business but that expressed in such notice shall be entered upon at such special meeting. The N. G., or in his absence the V. G., shall call a special meeting when requested in writing so to do, by at least five Third Degree members in good standing.

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Sec. 3, Should any regular meeting fall upon any legally established or recognized holiday, the Lodge may, by resolution passed at the previous regular meeting, omit such meeting; any business that should by law or resolution be transacted at that time, shall be taken up at the regular meeting following.

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Sec. 4, No business shall be transacted at any regular or special meeting, unless at least five Third Degree members of this Lodge be then present, including one qualified to preside, which must be the N. G. or V. G. of the Lodge, or any P.G. or Past V.G. present, nor otherwise than according to the Rules of Order annexed to this Constitution.

Sec. 5, All terms shall commence on the first day of January and July in each year,

and end on the day the succeeding one commences.

Sec. 6, The officers for the term about expiring shall prepare and deliver to the officer who shall install their successors on the forms provided by the Grand Lodge for that purpose, the result of the elections, and a regular report of the work of the term, including the names of those initiated, admitted by card, and as an Ancient Odd Fellow; those suspended or expelled, and the cause thereof, and of those reinstated and deceased; the number of degrees conferred; the whole number in membership, and the amount of receipts, accompanied by whatever amount may be due to the Grand Lodge.

Sec. 7, In addition to the above, the officers for the term expiring on the first meeting in January, shall annually make to the Grand Lodge, on the form furnished, a full return of the members of the Lodge, ranked according to the degrees obtained, and a statement of the number of members relieved in the past year; the number of widowed families relieved; the number of members buried; the amount of money applied to each of these purposes; the amount paid for the education of orphans; the amount paid for current expenses; the amount paid for furniture and regalia; the

amount paid for buildings and land; the amount paid for other investments; the value of the general fund; the value of the widows and orphans fund; the value of the contingent fund; the value of other funds; the amount of arrears of dues; the value of real estate; the value of furniture and regalia; the value of other investments, and the amount of cash in the treasury.

A fine of two dollars per month shall be payable by this Lodge to the Grand Lodge for every month that may elapse after the close of the terms ending June 30th and December 31st of each year until the returns mentioned in Sections 6 and 7 of this Article are received by the Grand Secretary; and further, should this Lodge or its officers fail to forward the returns and per capita tax due for the term ending 31st December of any year so as to reach the Grand Secretary on the 31st March next following, it shall be debarred from representation at the next ensuing session of the Grand Lodge.

Sec. 8, Should this Lodge fail to make any of its returns, as required by the two preceding sections, for one year, it shall thereby forfeit its charter and become extinct; and it shall be the duty of the Grand Master, or the District Deputy Grand Master, to withhold the A.T.P.W. and semi-annual P.W., until such returns are made

and the amount due to the Grand Lodge paid. And it shall be the duty of the last installed officers to transmit or surrender to the Grand Master or his Deputy, the charter, books, papers, furniture and funds of the Lodge.

ARTICLE XII.

Of Cards.

Section 1, Withdrawal Cards may be granted to members who are clear of the books according to law, by a majority vote, by ballot, of the members present when application is made. Should the Lodge refuse to grant the card, the applicant, on tendering a written resignation of membership, and paying all dues, shall be entitled to receive from the Secretary a certificate under the seal of the Lodge to that effect; and such certificate shall be sufficient evidence of good standing at the time of such resignation.

Sec. 2, Visiting Cards may be granted upon application in open Lodge, or they may be issued by the Noble Grand and Recording Secretary, to members in good standing, upon application in writing, but in either case the dues of the applicant must be paid up to the end of the time for which the card is granted, which time shall not

exceed one year from the date of the card, and when the time has expired for which the card is granted, it shall be returned to the Lodge.

ARTICLE XIII.

Interpretation and Amendments.

Section 1, When any doubt arises as to the true meaning of any part of these Articles, it shall be determined by the Grand Lodge.

Sec. 2, These Articles, or any part thereof, shall not be altered, amended, suspended or annulled, except on motion made in the Grand Lodge, at a regular session, and carried by a three-fourths vote.

ARTICLE XIV.

Of By-laws.

Section 1, This Lodge may make, alter or rescind such By-laws, Rules and Resolutions, from time to time, as may be deemed expedient: Provided, that they do not in any wise contravene this Constitution, or the Constitution, By-laws, or Regulations of the Grand Lodge of the Province

of British Columbia, or of the Sovereign Grand Lodge.

Sec. 2, The By-laws of this Lodge are in force from the time of their approval by the Committee on Laws of Subordinates, subject to the approval of the Grand Lodge; and the manuscript copy of such By-laws, and amendments thereto, shall, before being printed, be transmitted to the Grand Secretary in duplicate, to be submitted to the Committee on Laws of Subordinates, for their approval. One copy shall be retained by the Grand Lodge and the other returned to the Lodge certified as approved or otherwise.

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BY-LAWS

— OF —

KOOTENAY LODGE No. 16

I. O. O. F.

ARTICLE I.

Meetings.

Section 1. The regular meetings of this Lodge for the transaction of general business shall be on Monday evening of each week. Special meetings shall be called by the N. G. at his discretion, or at the written request of five Scarlet Degree members in good standing, or by vote of the Lodge, and in all cases the members must be notified by the Secretary, or by publication in one or more newspapers of the time and object of the meeting. No business shall be transacted at special meetings other than that for which such meetings may be called.

Section 2. The hours of meeting shall be 7:30 p.m. from October 1st to April 1st, and 8:00 p.m. from April 1st to October 1st.

Section 3. At all meetings five Scarlet

Degree members shall constitute a quorum for the transaction of business.

ARTICLE II.

Duties of Elective Officers.

The duties of elective officers shall be according to Article VII of the Constitution.

ARTICLE III.

Duties of the Warden

The Warden, assisted by the O. G., shall have charge of the regalia and property of the Lodge, and shall report to the Lodge any injury done to the same. They shall place the regalia for the use of the officers and members at the opening of the Lodge, and at its close carefully collect and replace it. The Warden shall canvass all votes on motions and resolutions. He shall keep a record book of all property belonging to the Lodge, be the messenger of the Lodge during its meetings, and perform such other duties as may be required by the Lodge.

ARTICLE IV.

Duties of Outside Guardian.

The O. G., in addition to his duties of Guardian, shall, under the direction of the Warden, carefully place and replace the regalia, clean and light the room and perform such other labor as may be necessary to keep the room in proper order for the meetings of the Lodge. As a compensation

for the discharge of these duties, he shall receive such salary as the Lodge shall from time to time determine.

ARTICLE V.

Duties of the Trustees.

Section 1. Three Trustees shall be elected by ballot at the last meeting in June, 1936. The Brother receiving the highest number of votes shall hold office for three years, the next highest two years, and the third highest one year; and one Trustee shall be elected annually for the term of three years. All vacancies in the Board of Trustees shall be filled in regular manner for the unexpired term. It shall be their duty to invest such sums of money and in such manner as the Lodge may direct; to collect the interest and rents at intervals not exceeding three months, and pay the same to the Lodge; to call in the loans or use the securities whenever the Lodge may require them so to do. No alterations, additions or improvements shall be made to the property of the Lodge without consent of the Lodge. The evidence of every debt shall be deposited in some fire-proof safe in the city, and shall be exhibited in open Lodge at the regular meeting next following the election of officers, or when the N.G. or five Scarlet Degree members call for the same. Should any orphans or children of Oddfellows of this Lodge be left in poverty without a guardian, it shall be the duty of the Trustees to endeavor to place them in

positions where they may procure a livelihood and, at the same time, be preserved from vice. Should the widow of an Odd-fellow be left in indigent circumstances, it shall be the duty of the Trustees to make enquiries into her situation and report to the Lodge what assistance she may need. Either or all of the Trustees may, for a non-performance of duty, or improper conduct, be removed from office, if two-thirds of all the members present vote for such removal: provided that no removal can take place unless a resolution to that effect shall have been offered and laid over for one week. When a Trustee is removed he shall deliver to the N. G. all Lodge property in his possession.

Section 2. The Trustees, together with the N. G. and Secretaries of the Lodge, shall see that all requirements of the "Societies Act" of the Province of British Columbia are complied with.

ARTICLE VI.

Duties of the Visiting Committee.

The Visiting Committee shall consist of the N. G., V. G., Treasurer, Warden, Conductor, R.S.N.G., and R.S.V.G., whose duty it shall be to visit all brethren of this Lodge known to be sick, to render such assistance as each may require and the law allows, and to continue to visit them, at least once a week, until restored to health, excepting in cases of contagious diseases. The visit-

ing days of each member of the Committee shall be: For the N.G., Sunday; V.G., Monday; Treasurer, Tuesday; Warden, Wednesday; Conductor, Thursday; R.S.N.G., Friday; R.S.V.G., Saturday.

ARTICLE VII.

Duties of the Finance Committee.

The Finance Committee shall consist of three Scarlet Degree members. It shall be their duty to examine all claims against the Lodge and all accounts that may be referred to them, and to report thereon in writing over their own proper signatures; also to inspect and audit the accounts of the Financial Secretary, Treasurer, Trustees and all other officers or committees that may be charged with the receipt or expenditure of the funds of the Lodge.

The Vice Grand shall be chairman of the Committee.

Section 2. The Lodge may at any time appoint an auditor to examine and audit the books, accounts and securities belonging to the Lodge.

ARTICLE VIII.

Duties of the Room Committee.

The Room Committee shall consist of the Warden, Vice Grand and R.S.V.G., and it shall be their duty to see that the Lodge Room and its ante-chambers are in proper

order. At the end of each term they shall make an inventory of all the property belonging to the Lodge, estimate the value of the same, and showing what was received from their predecessor and all alterations and additions during the term reported upon, and this report shall be referred to the Trustees.

ARTICLE IX.

Duties of the Cemetery Committee.

The Cemetery Committee shall consist of the Trustees. It shall be their duty to attend to all matters pertaining to the cemetery.

ARTICLE X.

Duties of the Social Committee.

The Social Committee shall consist of five members whose duty it shall be to arrange all social functions directed by the Lodge.

ARTICLE XI.

Duties of the Membership Committee.

The Membership Committee shall consist of the Financial Secretary and three members appointed by the N.G. Their duty shall be, by all means possible, to prevent the members of the Lodge becoming in arrears for dues, or being suspended for non-payment of dues, and when possible get suspended members to secure re-instatement;

get in touch with members in the city who are not attending Lodge and ascertain the reason therefor; and devise means for increasing the membership of the Lodge.

ARTICLE XII.

Duties of the Reception Committee

The Reception Committee shall consist of the O.G., J.P.G., and Chaplain, whose duty it shall be to give special attention to all visiting brethren, lending every assistance for their comfort and happiness while attending meetings.

ARTICLE XIII.

Reports, Etc.

Reports of Committees shall be made in writing and signed by a majority thereof, Standing committees shall give a written report at the end of each quarter.

ARTICLE XIV.

Officers Bonds.

This Lodge shall keep the Financial Secretary, Treasurer and Trustees bonded in such sums as the Lodge may from time to time determine, but at no time in less than for Treasurer \$300.00; Financial Secretary \$250.00; and Trustees \$150.00 each; said bonds to be obtained from the Grand Lodge at the expense of the Lodge.

ARTICLE XV.**Election of Grand Lodge Representatives.**

Section 1. The Lodge shall elect at the first meeting in May each year, representatives to the Grand Lodge as prescribed by the Constitution.

Section 2. Past Grands must have attended a majority of the Lodge meetings during the preceding year, unless prevented by personal illness, to be eligible for election as a Representative.

ARTICLE XVI.**Resident Qualification**

Section 1. All candidates for initiation must be residents of the district for six (6) months prior to making application for membership.

Membership.

Section 1. All persons admitted as members must be of industrious habits, possessed of some known and honorable means of support, free from all infirmities which may prevent them from gaining a livelihood for themselves or families, and otherwise qualified in accordance with Article II. of the Constitution. All applications for membership must be accompanied by the recommendation of a member of this Lodge in good standing, together with not less than two references, and with the sum of \$10.00;

but, should an applicant be rejected, the fee shall be returned to him. Should he be elected and not appear for initiation within three months thereafter the fee deposited by him shall be forfeited and he shall not be admitted; but he may present a new petition, which must take the usual course.

Section 2. Every candidate shall, previous to joining this Lodge, furnish the Lodge with a certificate of health signed by a medical man, who is a member of the Order, but in case of absence or illness, by such other qualified medical man as the Lodge may direct.

Section 3. No candidate shall be initiated on the same evening of his election, without a two-thirds vote of the members present. Every person on being admitted a member of this Lodge, shall sign the Constitution and By-laws, hereby pledging himself to support, maintain and abide by the same, or any additions or amendments thereto which may hereafter be made, and to pay promptly all demands against him as soon as they shall become due. He shall also inform the Financial Secretary of his place of residence, and, should he change it, he shall immediately give notice to the Financial Secretary of such change.

Non-Beneficial Membership

Section 1. This Lodge may receive, as non-beneficial members, former members of defunct Lodges who were in good stand-

ing in their respective Lodges at the time of surrender of their respective charters and who are ineligible for beneficial membership and over 50 years of age.

Section 2. This Lodge may also receive as non-beneficial members, non-affiliated Oddfellows, who have been regularly admitted to and retained membership in the Order for at least five years, and who at the time of making application for reinstatement of membership shall be over fifty years of age, and who are not under expulsion for cause.

Section 3. The admission fee of a non-beneficial member shall be \$2.50, and the quarterly dues \$1.25.

Section 4. Non-beneficial members, when so admitted, shall have no claims upon this Lodge for pecuniary benefits of any kind, but in all other respects they shall have the same privileges as those holding beneficial membership.

ARTICLE XVII.

Dues.

Every member, except non-beneficial members, shall pay into the general fund the sum of Three Dollars per quarter as dues, which must be promptly paid on or before the last regular meeting of each quarter.

ARTICLE XVIII.

Terms of Admission.

For initiation, if under 30 years of age, \$10.00; 30 and under 40, \$1 additional for every additional year; 40 and under 50, \$3 additional for every additional year; 50 years and over, \$5 additional for every additional year.

For admission by deposit of card, if under 30 years of age, \$7; as an Ancient Oddfellow or Non-Affiliate, if under 30 years of age, \$10; when 30 years and over, the increase in the scale of initiation fee to be added in accordance with age.

ARTICLE XIX.

Degrees.

A member who has been initiated one week may make application for all of the three degrees, the application to be accompanied by the sum of \$10 for the three degrees applied for; provided always that he is clear of the books, that there are no undetermined charges against him, and that he is otherwise qualified. If no more than two black balls appear against him he shall be declared elected, if more than two black balls are cast he shall be rejected, and he may not again make application within three months of the date of his rejection.

ARTICLE XX.

Funds

Section 1 (a). The funds of this Lodge shall consist of a General Fund, to which shall be paid all moneys received from initiations, degrees, cards, deposit of cards, all returns from investments, and 95 per cent of the dues, and a Contingent Fund consisting of five per cent of the dues.

(b) All monies received from any excursion, entertainment, or other such source shall be placed in either the General Fund or Contingent Fund, by vote of the Lodge.

Section 2. If at any time the funds of this Lodge shall fall below the sum of One Hundred Dollars, the Financial Secretary shall levy an equal tax upon each member to make up the deficiency, and at no time shall the Lodge have less than this sum in reserve.

Section 3. The Recording Secretary, Financial Secretary and Treasurer shall receive the amount of dues as salaries for each quarter.

ARTICLE XXI.

Benefits.

Section 1. A member not disqualified to receive benefits who by sickness or accident may be rendered incapable of following any occupation or otherwise earning a livelihood may receive from the funds of the Lodge such amount as approved by vote of the Lodge.

Section 2. No Brother, unless by deposit of card, shall be entitled to benefits until he has been a member six months. If a member's sickness or inability proceeds from intemperance or immoral conduct, or be occasioned by any constitutional disease or bodily infirmity which existed at the time of his admission, and which was concealed intentionally from the Lodge, he shall not be entitled to receive benefits. In no case shall an application from a member for sick or disability benefits be considered by the Lodge unless accompanied by a certificate from the attending physician, if any, and, in lieu thereof, a certificate attested by not less than four members of the current term Visiting Committee certifying to said sickness or disability.

Section 3. To entitle a member to benefits when taken sick at a point remote from his Lodge, he must send or cause to be sent to the N.G. a true statement of his case, complaint and circumstances, and the cause and origin of his illness, accompanied by the certificate of the attending physician, if any, and attested by the N.G. of some Lodge near him; but if there be no Lodge near him, the same must be stated by the certificate of a legally qualified physician, a magistrate, a British Consul, or the master of a vessel.

Section 4. Any member owing thirteen weeks' dues shall not be entitled to receive benefits.

Section 5. Funeral benefits to be paid in

accordance with Section 5, Article IV, of the Constitution shall be as follows: For a Brother in good standing, \$75; the wife of a Brother in good standing, \$35; the widow of a Brother who died in good standing, such sum as the Lodge may direct. If no funeral expenses are incurred by the death of a Brother, wife or widow, no appropriation shall be made from the funds of the Lodge.

ARTICLE XXII.

Penalties

Section 1. When a member's account shows an indebtedness of three months' dues he shall not be entitled to the pecuniary benefits of this Lodge and the Financial Secretary shall notify the Brother of the fact without delay.

Section 2. Every member who for the space of eleven months, shall neglect or refuse to pay his arrearages to the Lodge, shall be notified thereof by the Financial Secretary, if after four weeks his account still remains unsettled, he may be suspended from membership. Provided that in case a Brother be distant from the Lodge fifty miles or more, he shall be allowed two months' additional time in which to pay his indebtedness. (All proceedings under this section shall be conducted in conformity with Article VII of the Constitution.)

Section 3. If any member shall disregard the authority of the N.G. by persisting in

using improper language, or shall be guilty of improper conduct either in the Lodge or out of it, or shall knowingly propose an unworthy candidate for membership, or shall be guilty of habitual drunkenness or licentiousness, or of any infamous offence against the laws of the land, or shall feign sickness with a view to abuse the benevolent intentions of the Order, or shall divulge (except to member of the Order) any proceedings of this or any other Lodge required by him to be kept secret, or the name of any Brother who opposed the admission of any candidate, or reveal any of the secrets of the Order, he shall be fined, suspended or expelled, as the Lodge may direct.

Section 4. Any member convicted of being intoxicated or of licentiousness, shall, for the first offence, be reprimanded; for the second offence, he shall be suspended for such time as the Lodge may determine, and for the third offence he shall be expelled.

ARTICLE XXIII.

Ballots and Elections

Section 1. When ballots are taken the ballot box shall be inspected by the N.G. and his supporters, and placed upon the pedestal in front and in full view of the N.G. Every member present shall advance singly and deposit his ballot. When the voting is ended the ballot shall be inspected by the V.G. and then by the N.G., who shall declare the result to the Lodge.

Section 2. At election of officers the Warden shall (in conjunction with two tellers appointed by the N.G.) receive the votes cast in the ballot box. A majority of all the ballots cast shall be necessary to elect. They shall canvass all the votes and declare the result to the N.G., by whom it shall be announced to the Lodge.

Section 3. If, at any ballot, no candidate shall have received a majority of the votes cast, the name of the candidate receiving the smallest number of votes shall be dropped and a fresh ballot taken.

ARTICLE XXIV.

Cards.

Section 1. Clearance and withdrawal cards can be granted only in open Lodge, and by the payment of One Dollar for withdrawal and clearance card. All arrears, fines and assessments must be paid before a motion to grant a card can be entertained. All dues must be paid to the end of the time for which a visiting card may be granted.

ARTICLE XXV.

Miscellaneous.

Section 1. Upon the death of a member of this Lodge, it shall be the duty of the N.G. and other elected officers to summon to attend the funeral of every member of

the Lodge by such means as the exigency of the case will admit, unless otherwise requested by the nearest relative of the deceased.

Section 2. No part of these by-laws shall be repealed, altered, amended, suspended or annulled unless a written proposition to that effect be made and read at least at two regular meetings previous to the time of its being acted upon, when, if three-fourths of all the members present vote in favor of such proposition, it shall be adopted.

Section 3. These By-laws and Rules of Order shall take effect from the time of their approval by the committee on Laws of Subordinates (subject to the approval of the Grand Lodge), and all other by-laws in force at that time shall stand repealed.

Rules of Order

Rule I. As soon as the presiding officer shall have taken the chair, the officers and brothers present shall take their respective stations, and the Lodge shall be opened in ancient form.

Rule II. The order of procedure after opening shall be as follows:

1. Calling the roll of officers.
2. Reading by the Secretary of the minutes of the last Lodge night, the consideration of any objections which may be made to any part thereof, and their approval with or without amendment, as the case may require.
3. The consideration of any excuses which may be offered by absentees from previous meetings.
4. The receiving and consideration of any reports from the Visiting Committee, or from other brothers who have to report the fact of any brother being sick or in distress.
5. The receiving and consideration of any reports of officers or standing committees which may require to be made in pursuance of the by-laws.

6. The receiving and consideration of any reports of special committees, in order of their seniority.
7. The receiving of propositions for membership and their reference to Committees on Character.
8. Recess.
9. The receiving and consideration of reports of Committees on Character and balloting thereon.
10. The initiation of candidates for membership and conferring degrees.
11. The nomination or election of officers on the evening designated for such nomination or election.
12. Funeral Aid.
13. Does any member have or know of any employment that could be given to a brother?
14. Good and welfare; being first unfinished business in order of priority at former meetings; secondly, new business.
15. The closing of the Lodge.

Rule III. Any member offering a motion must do so in writing if a request to that effect be made by the Secretary, or the presiding officer of the Lodge.

Rule IV. No question shall be put by the presiding officer unless regularly moved and seconded, nor be open for consideration until so put, and, when put, no other motion shall be receivable unless it be a motion:

1. To adjourn.
2. To lay on the table.
3. To put the previous question.
4. To postpone.
5. To refer, or
6. to amend.

These several motions, if made, shall have precedence in the order above stated, and the first, second and third thereof shall be decided without debate.

Rule V. The previous question shall be put from the chair only after it shall have been ascertained that the call therefor is sustained by a majority of members of the Lodge present, and shall then always be put in the words following: "Shall the question be now put?" which shall be understood to have reference to whatever question may be pending immediately before such call for the previous question may have been made.

Rule VI. If the vote of the Lodge, taken pursuant to such call for the previous question, be in the affirmative, the presiding officer shall thereupon forthwith put to the vote the question so pending immediately

before such call, and shall allow no amendment or further debate thereon; and if, on the other hand, the vote of the Lodge be in the negative, the presiding officer shall be thereby precluded from putting to the vote during the remainder of the current term the question so pending as aforesaid.

Rule VII. Any member may require a division on a question when the sense will admit of it.

Rule VIII. When a blank is to be filled, the question shall first be taken on the highest sum or number and longest or least time proposed.

Rule IX. The yeas and nays shall be taken and recorded on the call of any member duly seconded.

Rule X. After any question, except that of indefinite postponement or the previous question may have been decided, any two members having voted in the majority may, at the same or next regular meeting, move for a reconsideration thereof but no discussion on the main question shall be allowed upon such motion.

Rule XI. Any question decided by the Lodge shall not again be brought before it otherwise than by reconsideration, as provided in the foregoing rules unless notice thereof shall have been given at the meeting immediately preceding, and such notice shall not be received during the time in which the question has been decided.

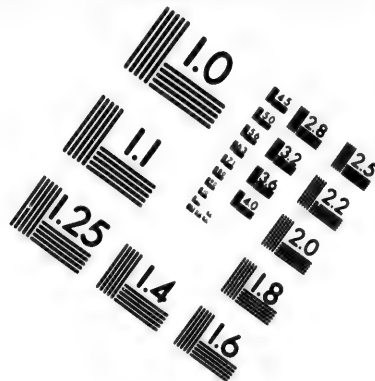
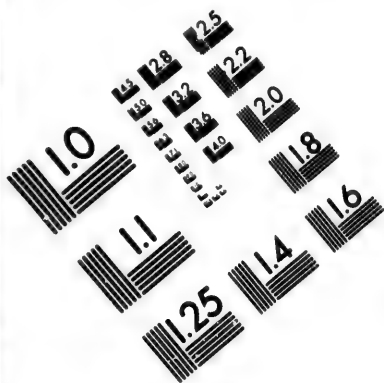
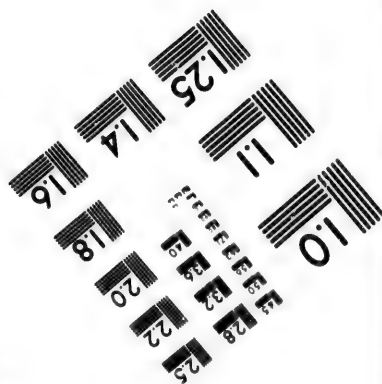
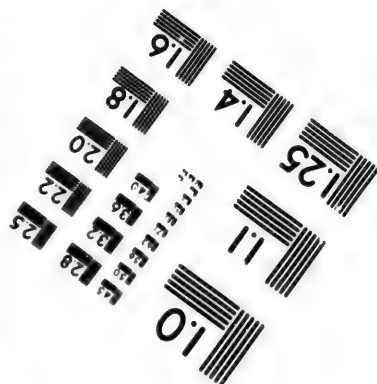
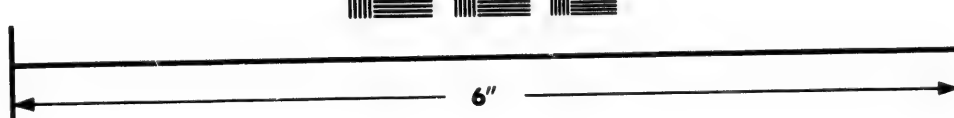
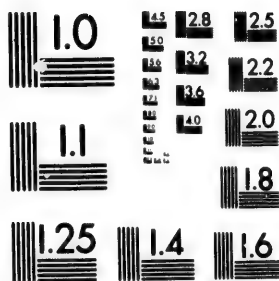


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Rule XII. Every member shall have the privilege of speaking twice on any question, but not oftener, unless by permission of the presiding officer.

Rule XIII. Any brother intending to speak on any question shall rise in his place and respectfully address the presiding officer, confining himself to the question and avoiding personalities; and should more than one brother rise to speak at the same time the presiding officer shall determine which is entitled to the floor.

Rule XIV. The presiding officer or any member may call a brother to order while speaking, and in such case the debate shall be forthwith suspended, and the brother so called to order shall not proceed until the point of order thus raised be determined, nor speak upon such point of order unless it be to make necessary explanation or appeal from the decision of the chair.

Rule XV. In all cases where a member may appeal from the decision of the chair, he shall use the words following, and none other, unless it be for necessary explanation: "Noble Grand, I respectfully appeal from the decision of the chair to the Lodge." The Lodge shall, after such explanation from the presiding officer as he may deem necessary, proceed forthwith to consider and vote upon the question: "Will the Lodge sustain the decision of the chair?" After other business is taken up, it is too late to appeal.

Rule XVI. Any brother who may have been called to order for manifestation of temper or improper feeling, must apologize to the Lodge or to any aggrieved party, if required so to do by the presiding officer, and shall not speak again on the pending question, except to explain or apologize, unless specially permitted so to do by the presiding officer.

Rule XVII. The presiding officer of the Lodge may at any time require all members present to vote upon any pending question, or may excuse any member or members from so doing.

Rule XVIII. Brothers, members of this Lodge may at any time require all members present to vote upon any pending question or may excuse any member or members from doing so.

Rule XIX. No brother shall retire while the Lodge is open without the permission of the presiding officer.

Rule XX. Any brother may excuse himself from serving on a committee if at the time of his appointment he is a member of two other committees. No brother can be appointed on a committee when absent from the Lodge.

Rule XXI. The first brother named on a committee shall act as chairman until another is chosen by the committee. The mover of a resolution referred to a special

committee is usually the first named thereon.

Rule XXII. No committee can be finally discharged until all the debts contracted by it shall have been paid.

Rule XXIII. A motion to suspend or alter the order of procedure, as contained in Rule XI, for the remainder of the meeting may at any time be carried by a vote of not less than three-fourths of the members present and voting thereon, but no motion to suspend or alter such order of procedure shall at any time be put to vote.

Rule XXIV. These rules or any part thereof shall only be altered, amended, suspended or annulled, except in case provided for by Rule XXIII, by action of the Grand Lodge of British Columbia.



Approved, December 4th, 1935.

E. L. WEBBER,

W. K. BURNS,

E. MORRISON,

Committee on Laws
of Subordinates.

INDEX

CONSTITUTION

Article	Page
I.—Name, Etc.	3
II.—Of Membership	4
III.—Of Propositions for Membership	15
IV.—Of Fees, Dues and Benefits	17
V.—Of Degrees	23
VI.—Of Officers	24
VII.—Duties of Officers	30
VIII.—Of Penalties and Trials	34
Code of Procedure	38
IX.—Funds and Property	56
X.—Offences	57
XI.—Sessions, Terms and Returns	58
XII.—Of Cards	62
XIII.—Interpretation and Amendments.....	63
XIV.—Of By-Laws	63

BY-LAWS

I.—Meetings	67
II.—Duties of Elective Officers.....	68
III.—Duties of the Warden.....	68
IV.—Duties of the Outside Guardian.....	68
V.—Duties of the Trustees.....	69
VI.—Duties of the Visiting Committee.....	70
VII.—Duties of the Finance Committee.....	71
VIII.—Duties of the Room Committee.....	71
IX.—Duties of the Cemetery Committee....	72
X.—Duties of the Social Committee.....	72
XI.—Duties of the Membership Committee..	72
XII.—Duties of the Reception Committee....	73
XIII.—Reports, Etc.	73
XIV.—Officers Bonds	73
XV.—Election of G. L. Representatives.....	74
XVI.—Resident Qualification	74
Membership	74
Non-Beneficial Membership	75
XVII.—Dues	76
XVIII.—Terms of Admission	77
XIX.—Degrees	77
XX.—Funds	78
XXI.—Benefits	78
XXII.—Penalties	80
XXIII.—Ballots and Elections	81
XXIV.—Cards	82
XXV.—Miscellaneous	82
Rules of Order.....	84